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**MINUTES
BOARD OF DIRECTORS MEETING
November 3, 2023
Itasca, IL**

BOARD MEMBERS PRESENT:

- Sandy L. Chung, MD, FAAP, President
- Benjamin D. Hoffman, MD, FAAP, President-elect
- Moira A. Szilagyi, MD, FAAP, Immediate Past President
- Dennis M. Cooley MD, FAAP, District VI Chairperson and Secretary/Treasurer
- Mark Del Monte, JD, CEO/Executive Vice President
- Patricia Flanagan, MD, FAAP, District I Chairperson
- Warren M. Seigel, MD, FAAP, District II Chairperson
- Meg C. Fisher, MD, FAAP, District III Chairperson (*virtual*)
- Michelle D. Fiscus, MD, FAAP, District IV Chairperson
- Jeannette “Lia” Gaggino, MD, FAAP, District V Chairperson
- Dennis M. Cooley, MD, FAAP, District VI Chairperson
- Martha C. Middlemist, MD, FAAP, District VIII Chairperson
- Yasuko Fukuda, MD, FAAP, District IX Chairperson
- Madeline M. Joseph, MD, FAAP, District X Chairperson
- Constance S. Houck, MD, FAAP, At Large Member
- Charles G. Macias, MD, FAAP, At Large Member
- Joelle N. Simpson, MD, FAAP, At Large Member

AGENDA ITEMS	ISSUES DISCUSSED	ACTION BY WHOM/BY WHEN
<i>Friday, November 3, 2023</i>		
Call to Order and Introduction of Guests	AAP President Sandy L. Chung, MD, FAAP, called the meeting to order at 8:00 am CT.	
Statement of Voluntary Disclosure and Member Anti-Harassment Policy	The Board of Directors reviewed the Academy’s policy on Conflict of Interest and Voluntary Disclosure. Board members were given an opportunity to disclose any direct or indirect financial interests, or any personal, family, or other relationships that conflict (or could have the appearance of conflicting) with their duties, responsibilities, or exercise of impartial and objective judgment with respect to the meeting’s agenda. The anti-harassment policy in the agenda book was referenced.	Conflicts were appropriately disclosed.
Approval of Minutes from the May 2023 Board Meeting	Minutes from the May 2023 Board Meeting were reviewed and approved as written.	MOTION: Made, seconded, and unanimously carried to approve the minutes.

Remarks from the President <i>(Sandy Chung, MD)</i>	Dr Chung welcomed everyone to the November 2023 Board of Directors meeting. Dr Chung thanked all of the current AAP Board of Directors that would be rolling off at the end of the year. Dr Chung reflected on her year as AAP President.	
AAP Advocacy Update <i>(James Baumberger, Tamar Haro, and Jamie Poslosky)</i>	James Baumberger, Tamar Haro, and Jamie Poslosky joined the meeting virtually to provide an AAP advocacy update.	
Children’s Health and Access to Care <i>(Daniel Tsai)</i>	Daniel Tsai, Deputy Administrator and Director of Center for Medicaid and CHIP services at the Center for Medicare and Medicaid Services, joined the AAP Board of Directors meeting virtually to share information regarding children’s health and access to care.	
Report out from the Audit Committee <i>(Dennis Cooley, MD)</i>	<p>The Audit Committee reviewed the fiscal year 22-23 audit with auditors. Auditors reported that no deficiencies in internal controls were observed or noted. Auditors reported no findings, no management points and gave a clean audit opinion. All Board members have were provided a copy of the audit.</p> <p>RECOMMENDATION: That the Board accept the 2022-2023 financial audit.</p>	<p>MOTION: Made, seconded, and unanimously carried to approve the recommendation.</p>
Report out from the Finance and Development Committee <i>(Shelley Fiscus, MD)</i>	<p>The Finance and Development Committee provided an update on the Partnership for Healthy Children (PHC). First constituted in the early 1990's, the AAP plans to bring back the PHC as an initial group of 10-15 non-members. Its purpose is to bring together people who want to contribute significantly to child health causes led by the AAP. Ideally, PHC members are motivated to express appreciation for care their children received, advance pediatric medicine, and support investments in public health. The PHC is not charged with governance, policy, or spokesperson authority.</p> <p>RECOMMENDATION: The Board support the effort to reestablish the Partnership for Healthy Children, a volunteer group of non-members who will provide charitable support for AAP programs and services.</p> <p>RECOMMENDATION: The Committee on Development be renamed the Committee on Philanthropy and the governance structure shift from district representation to appointment based on diverse member experience and expertise. And that the mission will be to empower members with the knowledge and tools to use philanthropy to impact child health in their local communities and at the AAP.</p>	<p>MOTION: Made, seconded, and unanimously carried to approve the recommendation.</p> <p>MOTION: Made, seconded, and unanimously carried to approve the recommendation.</p>
Report out from the Equity Committee <i>(Madeline Joseph, MD)</i>	The Equity Committee provided some equity, diversity, and inclusion (EDI) highlights from the 2023 AAP National Conference. The conference included 50+ sessions with EDI related content. The DC Experience! took place at the Smithsonian National Museum of African American History	

	<p>& Culture. There was also a book signing for <i>Untangling the Thread of Racism: A Primer for Pediatric Health Professionals</i>.</p> <p>The priorities of the Committee include embedding an equity lens into all functions of the Board of Directors. This includes orientation of new Board members and ongoing training for current Board members. The Committee will also continue a partnership with the National Medical Association pediatric section. The members are also evaluating District and Chapter-Level EDI support.</p>	
<p>Report out from the Governance Committee (Sandy Chung, MD)</p>	<p>The Governance Committee previewed the upcoming Board of Directors Orientation, taking place December 5-6, 2023. There will be 6 new Board members and a new President-elect. During the orientation, topics will include Board governance, key AAP initiatives, EDI, and Board Committees.</p>	
<p>National Conference Update (Amy McGuigan and Katie Kovacs)</p>	<p>Amy McGuigan and Katie Kovacs joined the AAP Board of Directors meeting to highlight the 2023 AAP National Conference and set the stage for the 2024 National Conference. Updated included:</p> <ul style="list-style-type: none"> • 14,630 participants (in-person and virtual). • 1,741 international attendees. • Over 350 educational sessions. • 79 Section and Council programs. • 85 Committee meetings. • 1,127 abstracts accepted. • 344 exhibiting companies. • Many sessions were available in Spanish. • Future locations were highlighted, include the 2024 National Conference taking place in Orlando, Florida, from September 27 – October 1, 2024. 	
<p>Report out from the Member Value and Engagement Committee (Connie Houck, MD)</p>	<p>The Member Value and Engagement Committee met at the 2023 National Conference and Exhibition. The AAP membership team has received inquiries from pediatricians who trained outside of the United States and Canada, worked as a pediatrician in the country where they trained, but are now working in the United States. Currently, these pediatricians are not eligible for AAP membership according to the bylaws.</p> <p>The Committee's discussion supported utilizing the waiver provision in the bylaws to provide a pathway to Fellow status:</p> <ul style="list-style-type: none"> • "Section 7. Waivers and Exceptions. An exception to or a waiver of board certification requirements or other exceptions to membership requirements may be requested by a member of the Board of Directors or an individual. A two-thirds vote of the Board of Directors shall be required for the approval of such requests. The process for initiating exceptions to or waivers of membership requirements shall be set forth in rules and regulations adopted by the Board of Directors from time to time." <p>Staff will develop guidelines for granting a waiver. During the discussion, questions about other membership categories were addressed. Currently</p>	

	<p>there is no path to AAP membership for other key providers of child health services such as child psychiatrists, child psychologists, family practice physicians, etc. The Board has asked the Committee to consider which allied health professions might be included in the affiliate category. A Bylaws referendum will be required.</p>	
<p>Report out from the Policy Committee (Charles Macias, MD)</p>	<p>The Policy Committee shared that since the May 2023 Board meeting, there have been 17 new or revised policies, 12 statements reaffirmed, and 3 statements retired. The Committee is working on several process improvements, including:</p> <ul style="list-style-type: none"> • Process for extension requests on policy development timeline. • Process for exception requests for policy statement word limits. • Process mapping the expedited option for policy development. • Reviewing digital tools to assist authors in collaborative writing. • Increasing transparency of policy development outliers (>5 years in writing & review phase). • Review of EDI frameworks/tools and potential applications for AAP policy and CPG development for authorship groups. <p>Currently, there are 49 statements in the intent stage, 130 in the writing process, 16 in Executive review, and 72 statements that have been in process for over 2 years. In 2023 to date, there have been 15 policy statements published, 11 clinical reports, 1 clinical practice guideline, and 12 technical reports.</p> <p>RECOMMENDATION: That the Board of Directors direct the authors of The Effects of Armed Conflict on Children policy statement to revise the statement to include the following:</p> <ol style="list-style-type: none"> 1) children should never be harmed because of the religious, cultural, and other beliefs and values of the child and/or their family; 2) harm to children should never be used as a tool or tactic of war or conflict; and, 3) children should be protected from the direct effects of armed conflicts and their food, housing, health and other basic needs should be safeguarded 	<p>MOTION: Made, seconded, and unanimously carried to approve the recommendation.</p>
<p>Report out from the Strategic Planning Committee (Meg Fisher, MD)</p>	<p>The Strategic Planning Committee provided an update on the AAP Alliances. Following the launch of the six Alliances at the Leadership Conference, staff are developing a draft model leadership structure across the Alliances to share with the Working Group. A survey is being developed for the C/C/S chairs in each Alliance. A Townhall for all Alliances to cover structure, update since the 2023 Leadership Conference, and the timeline for implementation at 2024 Leadership Conference.</p> <p>RECOMMENDATION: That the Board adopt the 2024 AAP Strategic Initiatives:</p> <ul style="list-style-type: none"> • Healthy Mental & Emotional Development • Environmental Health and Disaster Readiness • Equity, Diversity & Inclusion 	<p>MOTION: Made, seconded, and unanimously carried to approve the</p>

	<ul style="list-style-type: none"> • Safety & Wellbeing within the Pediatric Profession 	recommendation.
CEO/Executive Vice President Report <i>(Mark Del Monte, JD)</i>	Mark Del Monte, JD, provided the CEO/Executive Vice President report.	
The meeting was adjourned at 11:40 AM CT.		Signature: Sean Diederich, Manager, Executive Initiatives